



Office of International Affairs

I-20 Program Extension

Students in F-1 visa status are assigned an I-20 at the beginning of their academic program. The I-20 has a defined program completion date. Students must complete their studies within this defined period of time. If you find there is a possibility that you will not complete your studies within this period, you must apply for a Program Extension.

Under certain circumstances, it may be possible to extend your I-20 although this is not a guarantee. You must submit evidence of extenuating circumstances that delayed completing your program by the completion date noted on your I-20. The delay must be caused by compelling academic or medical reasons, such as changes of major or research topics, unexpected research problems, or documented illnesses. *Please note that delays caused by academic probation or suspension are not acceptable reasons for a program extension.*

Your application for extension of time must be filed at least 30 days before the expiration date on your I- 20.

Students will be considered out of status if:

- (1) they do not extend their I-20 before the completion date on their I-20;
- (2) They are not eligible for a program extension.

The following are documents needed for your application to extend your I-20.

- A letter requesting a program extension and the reason why you need an extension,
 - Examples: the delay in completing your studies was caused by compelling academic or medical reasons, such as changes of major or research topics, unexpected research problems, or documented illnesses.
- Provide all documents to support your request;
 - A letter on department letterhead from your academic advisor with an estimated date of graduation;
 - Provide a current bank statement or a letter on official bank letterhead showing you have met the minimum the financial requirements listed in the [International Admissions- Met the Immigration Requirements](#).
 - Copy of your valid passport and I-94;

Procedure: Once you complete the program extension packet and gather all supporting documents, you may present your packet to the Office of International Affairs. We will review your documents and will notify you if you will be granted the extension based on your supporting documents.

Student Name

Signature

Date (MM/DD/YYYY)





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Program Extension Form

Turn this form into our office at least 30 days before your I-20 expiration date. Extension requests cannot be processed after the expiration date of the I-20 or DS-2019.

Complete By Student:

J# _____ Last _____ First _____ Middle _____

U.S Address (Street / Apartment/ House #, City, State, Zip code) _____

Telephone _____ E-mail address _____

Do you work on-campus? YES NO

Department _____ Position _____

Signature of Student _____ Date (MM/DD/YYYY) _____

For Academic Advisor/Department Head ONLY:

The above student wishes to apply for an extension of the time allocated for the completion of his/her program of study in F-1 status. Extensions granted in maximum increments of one year only with the consent of the academic department. The below information is also acceptable via email to international.affairs@tamusa.edu from A&M-San Antonio issued email.

1. The student is pursuing the following academic program:

Major _____ Degree Level: _____

Date expected to complete the program: _____ (MM/DD/YYYY)

2. Is this student making normal progress toward the degree? YES NO

3. Do you recommend this student be given additional time to continue studies? YES NO





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4. This student has not yet completed the current program of study due to (Check all that apply):

No usual delay, original length of time was not reasonable.

Delay caused by a change in major field of study

Delay caused by a change in research topic or unexpected research problems

Other (Please Explain) _____

5. Please attach a copy of the student's updated degree plan to this form.

Name of Academic Advisor (Print)

Signature

Date (MM/DD/YYYY)

FOR OIA use only:

SEVIS input date

DSO Signature

Today's Date (MM/DD/YYYY)

