

## *Texas A&M University-San Antonio*

### **26.99.01.O0.01 Student Health Insurance**

Approved: May 22, 2012

Reviewed: June, 2014

Next Scheduled Review: June, 2019

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### **Procedure Statement**

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This Procedure provides guidance for the administration of the student health insurance program.

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### **Reason for Procedure**

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The Procedure ensures that Texas A&M University-San Antonio (A&M-San Antonio) has made available to all students a student health insurance plan approved by The Texas A&M University System (System). The Procedure also ensures that all international students are covered under the System Student Health Insurance Plan (SSHIP) or have equivalent insurance coverage.

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### **Official Procedure**

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#### **1. ADMINISTRATION**

- 1.1. The President has designated the Assistant Vice President for Student Engagement & Success in the Division of Student Affairs for the SSHIP in accordance with System Regulation [26.99.01 Student Health Insurance](#) and has the responsibilities delineated in section 2.2 of that Regulation. The campus administrator's contact information can be found on the [Presidential Delegations of Responsibility](#) webpage.

#### **2. SPECIAL PROVISIONS RELATED TO INTERNATIONAL STUDENTS**

- 2.1 All international students are required to be covered under the SSHIP for each semester they are enrolled.

- 2.1.1 International students who are able to provide insurance coverage shall submit a timely waiver to the SSHIP so that evidence of having filed the waiver and an approval of the waiver from SSHIP can be submitted to the Office of International Affairs (OIA) prior to each term's census date. International students unable to provide the required documentation to the OIA prior to

each term's census date will be automatically enrolled in the SSHIP and the cost of the SSHIP premium will be charged to their student account.

2.2 International students who currently have a health insurance policy must demonstrate proof of insurance and submit a waiver for themselves and for any accompanying dependents, spouse, and children to SSHIP. International students who are not employed in graduate assistant positions entitling them to coverage under the System employee group health insurance program must be enrolled in SSHIP. Automatic enrollment in the SSHIP may be waived for international students in the following instances:

2.2.1 A sponsored international student whose program is being coordinated through the OIA and whose sponsor requires a specific type of health insurance coverage. Evidence of having filed the waiver and an approval of the waiver from SSHIP must be presented to the OIA prior to each term's census date.

2.2.2 An international student is enrolled in employer-provided group health insurance coverage, which includes medical evacuation and repatriation coverage. Evidence of having filed the waiver and an approval of the waiver from SSHIP must be presented to the OIA prior to each term's census date

2.2.3 An international student may be granted a waiver if they are enrolled in Texas A&M University System employee coverage for graduate students and full-time employees only after a proof of insurance and waiver has been submitted and approved by the OIA.

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## Related Statutes, Policies, or Requirements

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System Regulation [26.99.01 Student Health Insurance](#)

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## Definitions

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**International Student** – Any enrolled student who is not a U.S. citizen or a U.S. lawful permanent resident (LPR). Such students could be non-degree or degree seeking undergraduate or graduate students at Texas A&M University-San Antonio.

**System Student Health Insurance Plan (SSHIP)** – The group health insurance plan(S) provided by Academic Health Plans offers students access to Blue Cross Blue Shield of Texas. General information regarding Texas A&M University-San Antonio's SSHIP can be found at the following link.

<http://www.tamusa.tamus.edu/studentengagementsuccess/studentinsurance.html>

Information for international students can be found at the following link.

<http://www.tamusa.tamus.edu/InternationalAffairs/StudentInsurance.html>

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## **Contact Office**

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Student Affairs

Office of Assistant Vice President for Student Engagement & Success (210) 784-1330

Office of International Affairs (210) 784-1310

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