



URC Meeting

Minutes

February 26, 2016

1 p.m.

Madla Conference Room 304

ATTENDEES	Cynthia Matson, Darrell Morrison, Michael Sala, Jo Anna Benavides-Franke, Eugene Ramirez, Stefanie Wittenbach, Edward Westermann, Holly Verhasselt
ABSENT	Allison Garcia, Elizabeth Murakami, Lorrie Webb, Sherita Love

- I. Call to order by Darrell Morrison at 1:09 p.m.
- II. Review of the Budget Guidelines
 - a. Increasing enrollment through growth and retention
 - b. 704 full time students just to cover downward expansion
 - i. Will not cover transitional funding
 - c. Using 15 credit hours to calculate
 - d. Discussion on Downward Expansion funding
 - e. Discussion on the last four items on proposal
 - i. Academic Instruction and Instructional Support - budget priority
 - ii. Compensation Plan for Merit, Compression & Equity
 - iii. Increased Cost for Utilities, Maintenance & Outsourced Contracts
 - iv. Scholarship Programs or Tuition Discounts
- III. Budget calendar – Draft
 - a. Quick turnaround to submit numbers in broad categories and work finite details throughout
 - b. Goal of this schedule is to put the budget to rest before faculty leave for summer
 - c. Tuesday, March 1 - distribute budget worksheet to departments and programs
 - d. Turnover time to get it up to the deans and AVPs- a week
 - e. Deans and AVP's will have a week to review them before they are due to VPs and President
 - f. Return April 8th for a review of where we stand
 - i. Conflicts with John Gardner's visit and Provost Search Committee Meeting
 - g. URC Presentations
 - i. Dr. Westermann asked about forums held last year where the proponent had to come before the committee and speak on their budget
 - ii. Darrell responded that URC will receive summarized information vetted by the budget office based on the budget guidelines and Deans and VP's will speak to the committee
- IV. Review of Budget Worksheet
 - a. Includes FY14 Actual, FY15 Actual, FY16 Original Budget, FY16 Proposed Budget, FY17 Proposed Budget and Justification for Changes by department
 - b. Discussion on Endowment Funding
 - c. Will be including assessment reports for justification on budget which was a concern from a SACSCOC perspective
- V. Moving Expenses for A&M-SA Employees-draft
 - a. Will be sent out to Deans and VP's
 - b. \$2000 is the maximum we can offer to employees for moving expenses



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- VI. Faculty Salaries
 - a. All the positions dedicated toward downward expansion will now be tied to CIP (Classification of Instructional Programs) codes
 - b. National averages are based on CUPA for four-year public universities
 - c. Minimum offer for incoming faculty will be 94.1% of the national average
 - d. Maximum offer will be the national average increased by 2.2%
 - e. Exceptions can be made with approval by provost and president
- VII. Price Water House Cooper
 - a. Trimming the 4000 position descriptions in the A&M System to 1800
 - b. Karen and Darrell will be meeting in several areas to map out positions
- VIII. Meeting Adjourned at 2:20