

URC Meeting-May 12, 2015

University Resources Commission (URC)-Presentations

Charge: Divisions will present their respective budget presentations to the URC and President; Feedback on the findings to the President to establish funding recommendations based on the university's strategic plan.

- I. Academic Affairs
 - a. Dr. Brent Snow
 - b. Dr. Eric Lopez
 - c. Dr. Mirley Bala
 - d. Dr. Tracy Hurley
- II. Strategic Initiatives & Military Community Development
 - a. Dr. Charles Rodriguez
- III. Student Affairs
 - a. Dr. Melissa Mahan
- IV. University Communications and Special Projects
 - a. Marilu Reyna
- V. Finance & Administration
 - a. Jennifer Skiver
- VI. Adjourn
 - a. Dr. Cynthia Teniente-Matson

Minutes: Meeting commenced 11:40 a.m.

Attendees: Committee members –Dr. Cynthia Teniente-Matson, Jennifer Skiver, Lorrie Webb, Stefanie Wittenbach, Dr. Holly Verhasselt, Eugene Ramirez, Sherita Love, Jo Anna Benavides-Franke, Rodriguez, Dr. Dennis Elam, Dr. Elizabeth Murakami, Andres Holliday, Dr. Ed Westermann

Presenters: Dr. Brent Snow, Dr. Eric Lopez, Dr. Mirley Balasubramanya, Dr. Tracey Hurley, Dr. Charles Rodriguez, Dr. Melissa Mahan, Marilu Reyna, Jennifer Skiver

Power Point was presented by all presenters.

Division of Academic Affairs (AA)

- a. Dr. Snow stated AA is about 65 percent of the university's budget.

University Library request:

Special Collections Librarian position

- Will manage existing collections
- Provide reference
- Work with potential donors and write grant proposals

University Library

- Funding for databases
- Journals that are generated by faculty and subject librarian
- Request for new resources to support academic program needs and students and faculty research

Stem Librarian position

- To support downward expansion efforts
- Growing programs in the COAS

College of Education & Human Development

b. Dr. Lopez mentioned that the College of Education is committed to serving the needs of the region by preparing qualified professionals to assume positions of responsibility and leadership in a global society.

- Curriculum and Instruction is one of our largest educator preparation programs with about 900 hundred students enrolled
- Eighty nine percent adjuncts cover these courses
- The plan is have more full time faculty coverage
- 50 to 1 ratio covering that aspect of training
- TK20 administrator and looking to expand role
- Grant writing #1 priority for \$1 million, pre-awarding, awarding and post awarding.
- The \$100 dollars subscription for student includes 10 years of access
- COEHD-intention is to go paperless-process is to upload docs

Description	Total Amount
Recurring-Faculty	\$125,000
Recurring-Staff	\$35,960
Recurring-M&O (Includes Necessary Course Fees)	\$179,554
One-Time	\$15,000

College of Arts & Sciences

- c. Dr. Bala mentioned that the College of Arts and Sciences fosters the development of student's academic and professional skills and preparation for baccalaureate education that lead to productive careers in Governmental agencies, Business, Media, Non-Profit sector, STEM, and Education.
- The Community, A&M system and Legislature has requested to start up a research program that meets regional and state needs. Identified as a water resource science
 - Received word from the Chancellor's office that they will receive significant funding for this program
 - History has grown significantly from 74 majors in 2012, to 104 majors in 2015
 - Criminology program is the most populated from 212 to 270 majors in just two years
 - Communication program has grown from 52 to 86, with an increase of 34
 - We have 1600 student majors in our department; the ratio is 533 per advisor
 - The goal is to request \$2 million dollars for the water resource science program from Chancellor's funds
 - The president and the dean are working with the system office and preparing a presentation for the Chancellor
 - There is currently an MOU with a prospective vendor
 - Thinking of decentralizing Adobe connects so that each college will have to pay for the extra licenses approximately \$150.00 apiece

Description	Total Amount
Recurring	\$441,960
One-Time	\$35,197

College of Business

- d. Dr. Hurley mentioned that College of Business develops and delivers high quality, innovative, specialized, and interdisciplinary programs that are affordable and accessible. Through a curriculum which has a foundation based on ethical decision-making, students will learn to apply theory and engage in applied research to address global business opportunities
- CPB has about 1200 students, two graduate programs which are the MBA and a MPA
 - Seventy five percent of COB classes are held in the evenings
 - Fall of 2013 Hybrid classes had 7 courses
 - Fall of 2015 Hybrid classes had 23 courses
 - HyFlex flexible learning class consists of face-to-face, broadcast, attending remotely in a synchronously manner. HyFlex class is large with cap of 70 students
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- Results from GPA data are listed below:
 - Hyflex 2.76 GPA
 - Face to face 2.83 GPA
 - Hybrid 3.01 GPA

Description	Total Amount
Recurring	\$347,000
One-Time	\$52,500

- Downward expansion funding will be classified as a one-time funding.
 - The numbers that we are working with are \$1.65 million and \$500,000 as our only source based recurring funding
 - Prioritization should be considered

Strategic Initiatives

- e. Dr. Rodriguez mentioned that our office serves as a resource to guide students to pursue and achieve their educational goals, along with professional and vocational objectives. At A&M-SA we are dedicated in ensuring our students make a smooth transition from military to academic life.

Description	Total Amount
Recurring	\$17,500
One-Time	\$0

Division of Student Affairs

- f. Dr. Mahan mentioned that Student Affairs is committed to the development of innovative opportunities to promote academic and student success. We empower the student through a holistic approach encompassing learning, engagement, service, outreach and advocacy.
- Document imaging can be used by the entire university
 - Less folks will be needed to be hired
 - TAMU-SA will be independently processing financial aid by March 2016

Description	Total Amount
Recurring	\$448,629.14
One-Time	\$407,500

University Communications

- g. Marilu Reyna mentioned that the goal of the Office of University Communications is to promote Texas A&M University-San Antonio, its academic programs, faculty, staff and students in accordance with the institution’s vision, mission, core values to the San Antonio Community and South Texas region, including our stakeholders (internal and external).

Description	Amount	Classification
Senior Communications Specialist	13,000	Institutional Support

Division of Finance & Administration

- h. Jennifer Skiver mentioned that in collaboration with University departments and the community, our goal is to provide consistent high-quality and cost effective services in a well-organized manner. Our services support faculty, staff, students, and the community in achieving their career and educational goals. Our commitment is to be recognized as a model of excellence in higher education.

Description	Total Amount
Recurring	\$79,900
One-Time	\$134,119

Action items:

Dr. Matson requested from Jennifer Skiver, that course fee discussion be discussed at our next meeting.

URC requested a breakdown of wellness for next meeting from Dr. Rodriguez for next meeting.

Dr. Matson requested data from Dr. Mahan in regards to the testing center.

Dr. Matson requested data from Dr. Mahan in regards to student's enrollment that fell below 2.0.

Dr. Matson request from Jennifer Skiver compare and review the two apps, one from COB and the other from IT (Banner) by our next meeting.

Document imaging brings questions. Requires more clarification on the topic.

URC recommends looking over request for 15 iPads vs only 6 officers in UPD.

URC requests information on our Core staff to be at the appropriate level for the market.

- President states that there is a system wide analysis being done on all positions. Karen Gilbert is serving on the system wide committee. Karen Gilbert can provide more information on this.

Jennifer Skiver will provide a vacant list on the next meeting.

President would like the packets the day before in order to review them.

- Needs consistency with the information in order to deliberate.

Dr. Matson has requested missing items in order to address the audience with the information.

- Course fee - intake of the university services and how that funding is distributed.
- Provost requested start up classroom comes from PUF funds and facility funds

Dr. Matson requested a consolidated spreadsheet from Jennifer and Luis, which provides data needed to make a decision.

- Dr. Matson request for a summary of the budget organized.

Dr. Matson addresses reallocation and this will be addressed with the VPs in regards to their strategies for reallocation.

Dr. Matson mentioned metrics and the necessary data needed from other departments.

Dr. Matson recommends that URC look at all the details that were submitted today.

URC requested that ITAC meet and review \$250,000 in requests before it is presented to the URC.

Dr. Matson requested from Dr. Verhasselt to bring some data on institution by next meeting.

Dr. Matson requested Jennifer change the rank order of request.

Luis will create a master sheet for next meeting.

Stefanie will provide parking list.

Meeting adjourned 2:47 p.m.