



URC MEETING MINUTES

WEDNESDAY MAY 17, 2017

1:00 P.M.

MODULAR-BLDG 108

ATTENDEES	Dr. William Spindle, Jo Anna Benavides-Franke, Corinna Ross, Holly Verhasselt, Denis Cano, Eric Cooper, Kimberly Nanez, Lloyd Butler, Dr. Melissa Mahan, Dr. Michael O' Brien, Dennis Elam, Edward Westermann, Amy Porter, Sharon Otholt
ABSENT	Stefanie Wittehnbach, Erick DeLuna, Dr. Cynthia Matson, Sheria Love

I. Welcome & Introduction

A. Call to order

A. Dr. Spindle opened the meeting at 1:04 PM

II. Master Plan Update

A. Process & Campus Engagement: December 2015 to April 2017

- a. Consolidation of previous 2 Master Plans
- b. Conducted 35 plus meetings and workshops
- c. Campus and greater San Antonio communities

B. A & M-SA Planning Principles

- a. Academic Prominence
- b. Campus Community Wellbeing
- c. Environmental Stewardship
- d. Cultural Richness
- e. Access & Connection

C. Long Range Vision Plan: Full Build out- 50,000 Students

- a. 30 % occupancy for room and board
- b. Food services for on campus residents and students
 - a. Food Trucks

D. Campus Structure: Districts

- a. Academic District 2011-2037
 - a. 4.5 Million gsf to 7.0 Million gsf (4 to 8 stories)
- b. Research District 2022-2037
 - a. Urban/Mix-Use
 - b. Innovation/Technology
 - c. Public/Private Partners
- c. Student Housing District
 - a. 2017- 380 Beds Under Development Residence Halls- Provided to accommodate 10% student enrollment (3.0 Million gsf)
- d. Student Life District 2018
- e. Athletic District 2022-2037



E. Proposed Student Enrollment Projections

- a. By 2017- 6,514
- b. By 2018- 7,546
- c. By 2022- 10,771

F. First Phasing- Up to 7, 546 Students- Projected Fall 2018

- a. Parking lot-1,000 (Under Design)
- b. New Pedestrian Walkway (Under Design)
- c. Temporary Academic(Modular) Classrooms (Under Construction)
- d. Academic Classroom Building (Proposed)
- e. Kinesiology Pavilion (Under Design)
- f. Recreation Field (Under Design)
- g. Tercentennial Eco Park (Under Design)
- h. Resident Hall # 1 (Under Construction)

G. Second Phasing- Up to 12,500 Students- Projected Fall 2026

- a. Parking Lot 2,500 Spaces (Under Design)
- b. Eco Zone/Water Quality Ponds System (Under Design)
- c. Academic/Office Building (Under Construction)
- d. Recreation Center(Under Construction)
- e. Student Center(Under Construction)
- f. Recreation Fields- (Under Construction)
 - a. Road to Recreation fields and parking lot- Landscape project #3
- g. Residence Halls #2, #3 (Proposed)

III. FY 2017 Project Update

A. Operational Needs- Academic Affairs

- a. College of Arts & Sciences- \$627,328
- b. College of Business- \$ 25,242
- c. College of Education-\$ 435,540
- d. Total- \$ 1,088,110

B. Operational Needs- Student Affairs

- a. Health Unit(Source: USF)- \$35,000

C. Operational Needs-Business Affairs(ITS)

- a. Closed Captioning & Other Accessibility Technologies
 - a. Priority-Audit
 - b. Funding- \$ 20,000
 - c. Recurring- \$2,000
- b. Data Privacy
 - a. Priority- Audit
 - b. Funding- \$ 150,000
 - c. Recurring- \$ 25,000



- c. Replace Patch Management Software
 - a. Priority-Audit
 - b. Funding- \$ 15,000
 - c. Recurring- \$9,600
- d. Apple Enterprise Management Software
 - a. Priority- Audit
 - b. Funding- \$15,000
 - c. Recurring- \$3,000
- e. Document Imaging
 - a. Priority- Very High
 - b. Funding- \$110,000
 - c. Recurring- \$22,000
 - d. Total- Funding- \$310,000
 - e. Total- Recurring- \$61,600

D. Operational Needs-Business Affairs (Facilities)

Requests- Food Services Improvements Fall 2017

- a. Cafeteria Improvements-Will begin Renovations on May 23
 - a. Funding- \$550,000 (Paid by Chartwells)
- b. Food Trucks and Coffee Cart scheduled to be operational during summer sessions
 - a. Funding- \$ 80,000
- c. Soccer Field- Finalizing Design
 - a. Funding- \$198,000
- d. Capital Improvement Requests
 - a. Pavilion (One Court) Finalizing Costs
 - a. Funding-\$750,000

E. Operational Needs- Business Affairs (Facilities)

Non-Capitalized Improvement Request

- a. Far West Parking Lot (NTE \$3,500,000)
 - a. Funding- \$ 369,000/year
- b. Temporary Student Housing Parking- Under Review
- c. Modular Classrooms (up to 20) for two years
 - a. Funding- \$275,000/year

Outdoor Labs/Improvements

- a. Tercentennial Trees and Eco Garden
 - a. Funding- Initial Design
 - b. Canopy-Contractor Fabricating canopy
 - a. Funding- \$30,000
 - b.

F. Operational Needs- Business Affairs (Facilities)- Request

- a. Academic and Administration Bldg Phase 1
 - a. Status- Programming



- b. Tower Development
 - a. Status- Programming
- c. Recreation Center
 - a. Status-Programming

IV. Budget Calendar

- May 5- Provide Budget instructions to VPs/VPs Distribute Budget Request to account managers
- May 26- Budget Request due to Budget Office
- May 26-Jun 2- Budget Office Departmental Requests finalization and initial consolidation
- June 2- June 15- Final Budget request development/URC and President Cabinet Final Review
- June 16- Preliminary Budgets due to A & M System Office
- July 31-Aug 4- FY 2018 Programmatic Budget Review
- August 17-18- FY 2018 Budget Presented to Board for Approval
- August 11th- Budget Prep Closed

V. FY 2018 Budget Plan

- A. Vice Presidents- Have received departmental budget worksheets, and with their teams, are developing their FY18 budget Request.
- B. Role of URC- Once we know our actual budget.
 - a. Review overall budget requests including new initiatives requests, both recurring and one-time
 - b. Recommend final budget to Cabinet
- C. Departments will be given a base budget
 - a. Combination of appropriated and non-appropriated funds
- D. Budget of Office maintains the base budget at the executive level
- E. Departments allocations are made to the appropriate divisions(VPs and Presidents Office)
- F. Budget Office will work with each division budget representative.
- G. Primary Allocations
 - a. Personnel-salaries and wages
 - Primary use of General Revenue
 - Receive benefit of state funded benefits for salaries funded from General Revenue
 - b. O & M- Funding from designated tuition, fees and (limited) Auxiliary Funds
- H. Salary Savings
 - a. Currently held centrally
 - Helps Provide funding for institutional priorities
 - Ensures appropriated funds don't lapse



VI. Types of Funding

A. Appropriated Funds

a. Direct

- General Revenue (GAA-General Appropriations Act)
- Formula funding (Educational and General (E&G) Funding)
- Other
 - Special Items
 - Transition
 - Downward Expansion
 - Institutional Enhancement
 - Tuition Revenue Bonds

B. Appropriated Funds

a. General Revenue-Dedicated (GR-D)

b. Also known as:

- a. Other educational and General (E & G) Income
- b. Statutory Tuition- \$50/semester credit hour
- c. Generated locally by the institution but held at the State Treasury and are drawn down as needed (expensed). Usually for one-time projects

C. Appropriated Funds

a. Indirect

a. Not made directly to the institution in the bill pattern

- Used to cover costs related to health insurance, retirement, and social security

VII. Formula Funding

A. Two Funding Formulas

a. Instructional and Operations:

- Instruction and Operation Formula. The instruction and Operations Formula shall provide funding for faculty salaries, including nursing, departmental operating expense, library, instructional, administration, research enhancement, student services, and institutional support.
- These funds are distributed on a weighted semester credit hour basis. The rate per weighted semester credit hour for the 2016-17 bienniums was \$ 55.39 in fiscal year 2016 and fiscal year 2017. The proposed rate for the 2018-19 bienniums is \$56.06.

B. Infrastructure

a. Facility maintenance and operations, utilities

C. Two Supplements

a. Teaching Experience



- Teaching Experience Supplement. For the 2016-17 biennium, an additional weight of 10 percent is added to lower division and upper division semester credit hours taught by tenured and tenure-track faculty. Furthermore, it is the intent of the Legislature that the weight shall increase by 10 percent per biennium, up to 50 percent
 - Small Institution
 - For universities with fewer than 10,000 headcount.
- D. Instruction/Operations Formula
- a. Two basic concepts:
 - Weighted Semester Credit Hours
 - Base Period
 - b. Formulas are an allocation methodology for state appropriations.
 - Formula Method of Finance uses the “All Funds” methodology where the amount of formula GR is offset by the amount of Other Educational and General Income (E&G) available to each institution. In TAMU-SA’s case other E&G income is Statutory Tuition.
- E. Formula- Base Period
- a. Enrollment during:
 - a. Summer 2016
 - b. Fall 2016
 - c. Spring 2017
 - b. Fiscal Year 2018
 - a. Fall 2017
 - b. Spring 2018
 - c. Summer 2018
 - c. Fiscal Year 2019
 - a. Fall 2018
 - b. Spring 2019
 - c. Summer 2019
- F. Instruction/Operations Formula
- a. Funded by the number of credit hours taught in the base period based on a weighting formula
 - Semester Credit Hours X Program/Level Weight X Rate
 - Graduate courses, for example, are expected to be taught in smaller class sections than undergrad, so weighted heavier
- G. Formula Funding
- a. Instruction/Operations Formula
 - Courses in different fields are also weighted relative to each other
 - For example, a credit hour in a lower division History course earns less formula funding than that of a lower division course in Art or Engineering



H. Formula Funding Matrix

- a. Weight credit hours are credit hours taught multiplied by the weighting matrix

o For example:

- A 3 hour lower division history course with 20 students enrolled would generate 60 weighted SCHs (20 students x 3 SCH x 1.00 weight)
- A 3 hour masters level business course with 20 students enrolled would generate 203 weighted SCHs (20 students x 3 SCH x 3.39 weight)
- A 3 hour doctoral education course with 20 students enrolled would generate 445 weighted SCH (20 students x 3 SCH x 7.42 weight)

I. Infrastructure Support Formula:

- a. Funded on a space-need projection model developed by the Coordinating Board
- b. Infrastructure formula is driven by the predicted space (Net Assignable Square Feet or NASF)
- c. Dimensions

- o Teaching Space
- o Library Space
- o Research Space
- o Office Space
- o Support Space
- o Utilities

J. Coordinating Board Space Model

- a. Infrastructure

o Factor

- Teaching Space
- Library Space
- programs, and holdings
- Research Space
- Office Space
 - fund E&G Expenditures
- Support Space
 - for all other factors

- b. Infrastructure

o Variables

- SCH by program and level
- Faculty, students, approved
- SCH and Research Expenditures
- Faculty, non-faculty, and current
- Percent of total predicted square feet

K. Non-Appropriated Funds



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- a. Designated(Local)- Designated for a specific purpose
 - Tuition
 - Fees
 - University Services Fee
 - Rec Services
- b. Auxiliaries
 - Parking
 - Food Services
 - Bookstore

- VIII. Scenarios
 - A. Senate
 - B. House Bill