



## URC MEETING MINUTES

WEDNESDAY, MAY 25, 2016

1:00 P.M.

CAB ROOM 336

<b>ATTENDEES</b>	Darrell Morrison, Steven Olswang, Melissa Mahan, Michael Sala, Eugene Ramirez, Stefanie Wittenbach, Holly Verhasselt, Elizabeth Murakami, Nan Palmero, Edward Westermann, Dennis Elam, Stephanie Carbajal, Corinna Ross
<b>ABSENT</b>	Cynthia Matson, Mirley Bala, Tracy Hurley, Eric Lopez, Sherita Love, Lorrie Webb, Jo Anna Benavides-Franke, Erick De Luna

- I. Budget Overview
  - a. There are more requests than budget available
  - b. Percentages by division
    - i. Business Affairs percentage includes utilities and debt services
    - ii. Academic Affairs budget has increased
  - c. Summary of requests
    - i. Includes reoccurring requests, one time requests and division summary
  - d. Review of the Projected Carry Forward
  - e. Review of Recurring Expense Allocation
  - f. Annual Enrollment Growth
    - i. Budgeted 450 FTE based on 15 semester credit hours
  - g. Breakdown of number of students it would take to replace any DE funds used
- II. Request by rank in each division, detailed explanation of each request to clear up any confusion
  - a. Academic Affairs
  - b. Student Affairs
    - i. Explanation of which items are mandatory
    - ii. Explanation of reduced requested amounts
  - c. Business Affairs
  - d. University Advancement
- III. Expressed Comments & Concerns
  - a. Specific salary and travel numbers
  - b. Clarification of job titles
  - c. Linear vs. non-linear growth due to large reserve amounts
  - d. URC members liked the VP's providing overall rankings beforehand
- IV. Budget will regroup and configure more accurate salaries, benefits, and travel for all proposed positions
  - a. Update should be sent out some time next week with updated totals
  - b. Go through packet of requests from each division and make a list of questions
  - c. All requests are for FY17