

Registration in CITI Program

The Collaborative Institutional Training Initiative (CITI) is used by universities, research institutions or other organizations. All researchers at these organizations including TAMUSA are required to complete this training.

Registering in CITI

- Go to <https://www.citiprogram.org/>.
- Click on **Register** under **Create an Account**.
- Type **Texas A&M University-San Antonio** into the box for **Organizational Affiliation** and choose **Texas A&M University-San Antonio** from the list and **Continue to Step 2**.
- Enter your first and last name and your TAMUSA email address and select **Continue to Step 3**.

Note: If you would like to enter a personal or work email address as a secondary address, please do so, but keep the primary address as your TAMUSA address

- Choose a username and password for your account, select a security question and answer for your account, and select **Continue to Step 4**.
- All demographic information during this step is voluntary. Answer questions you wish to provide information on and select **Continue to Step 5**.
- If your profession requires Continuing Education Units (CEUs), you can enroll to learn information on applying CITI training toward your CEU requirement. If not, select no. Once you have selected the options right for you, select **Continue to Step 6**.
- There will be a series of questions to select the course(s) which best match your course of study or research. Select the appropriate courses by answering the questions. Courses will automatically be added to your profile base on these answers. You may always add additional courses in the future. If you are unsure how to answer these questions or choose the correct course modules, please contact the research coordinator listed below.

Your Courses

From the **Main Menu**, you should be able to see your courses listed. Select your courses to begin.

- Your certification is active for three years
- You must get an 80% or greater to pass
- You can re-take courses again to improve your scores – just make sure to do so before you complete the entire training program

For Assistance

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