

PROPOSAL NO.: _____
 REVIEWER UIN: _____

Criteria	Exceptional 4	Above Average 3	Average 2	Needs Improvement 1	Points Earned
Project Description	Description is clear, concise, and easy to understand. The proposed project contains original, innovative, or creative aspect(s).	Description depicts the project well, but uses some jargon or is otherwise hard to understand. Project contains original, innovative, or creative aspect(s).	Description does not explain project concisely, or it does not give a general picture of the proposed activities. The project contains no or few original, innovative, or creative aspect(s).	Description is hard to understand, verbose, or utilizes a lot of field-specific jargon. It is not clear that the project is creative or innovative.	
Comments					
Goals and Products	The goals of the project are clearly stated. Significant products are described (e.g. presentations at regional or national conferences, publications in peer-reviewed journals, participation in a juried show, submission of a grant proposal, etc.).	The goals of the project are somewhat stated. Products of moderate impact and value are described, such as presentations at the local level, or publications through peer reviewed sources.	The goals of the project are not clearly stated. Products described are of minimal impact. Publication in non peer reviewed sources, participation in non-juried shows, or presentations to local community partners.	The goals of the project are not clearly stated. No products are described.	
Comments					

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Criteria	Exceptional 4	Above Average 3	Average 2	Needs Improvement 1	Points Earned
Relevant Background	Provides a clear and thorough introduction and background.	Provides an introduction and background that is only somewhat significant to the research project	Provides an introduction and background that is insignificant to the research project	Introduction and/or background not provided.	
Comments					
Significance	It is clear how the proposed activities fit into the broader scholarly or creative field at the local, regional, or national level. Others will benefit from the new knowledge, applications, or creative works produced through the project; the proposed project impact extends beyond one particular field of study.	It is clear how the proposed activities fit into the broader scholarly or creative field at the local, regional, or national level. The impact on the outside community is modest.	A link is made between the proposed work and the broader creative or research field. It is not clear how the proposed activities will further the field as a whole, or how the community, scholarly partners or other stakeholders will benefit from the proposed activities.	The contributions of the proposed activities to the broader community or field are not clearly stated. Alternatively, the proposed project will not impact the broader community or scholarly field.	
Comments					

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Methods and procedures	Provides a clear and thorough explanation of the proposed methods. Proposed methodology is sound and complete; the project design reflects an understanding of current research in the field.	Provides an adequate explanation of proposed methods. Proposed methodology may contain some slight flaws or questions. The proposal may not include significant support from other research	Provides an unorganized explanation of proposed methods. Proposed methodology has at least one major flaw. The project description also lacks a clear evaluation of current research in the field	Explanation of methods is missing or proposed methodology not workable for this project.	
Comments					
Feasibility	Timeline is suitable for and addresses all the activities described. The project is certain to be completed within the time proposed and the equipment can be purchased or are available during the project period.	Timeline meets most of the activities proposed. A substantial portion of the project can be completed within the time proposed but there may be minor issues with availability of equipment and/or resources.	Timeline appears to meet less than half of the activities proposed. Some of the project can be completed within the time proposed but there may be more than minor issues with availability of equipment and/or resources.	Timeline is not suitable for the activities described.	
Comments					

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Budget	Budget is calculated correctly, aligned with plan of project/ reasonable, is adequate and realistic. Budget narrative is clear, persuasive, and follows budget format. Contributions from other funding partners are clearly shown, if applicable, and explained.	Budget is clearly explained but most items are not appropriate for the activities proposed.	Budget is somewhat explained but contains some items that do not align with the proposed plan and that are not appropriate for the activities proposed.	Budget is not clearly explained and/or it is not appropriate for the activities proposed.	
Comments / Total Possible Points					/28
Recommendations for Investigator					