F-1 Student Transfer Out form

_____   _____
Student Last/Family Name   **Student First/Given Name:**

SEVIS ID Number (top right of your I-20): N00_____ **J#** _____

Procedures:
1. Apply to the new school and receive an admissions letter. (Conditional admissions letters are not allowed)
2. Email the admissions letter together with this completed form to International.Affairs@tamusa.edu.
3. Include a valid release date for your transfer out. You may also include the other school's Transfer-In Form to be filled out by an OIA staff member.

<mark>Note: This has nothing to do with your transfer of academic credits.</mark>

Please initial the following statements below regarding F-1 regulations and transferring out.

_____I must attach the admissions letter from my new school along with this form.

_____I have to inform the new school of my transfer prior to requesting a transfer out. Only **one** school can receive my SEVIS record.

_____I have to be in legal F-1 status prior to transferring to another school unless it's for reinstatement purposes.

_____I have to transfer my SEVIS record prior to the end of my 60-day grace period following the completion of my degree program or at the end of my OPT.

_____I must start classes at the next available semester (i.e. Fall → Spring), and within 5 months from the last day of classes at TAMU-SA (or OPT end date).

_____Any work authorization that I have (OPT, CPT, and on-campus employment) will end the day before my SEVIS release date.

_____If I travel outside the U.S. after my transfer is processed, I must re-enter with my new school's I-20.

_____I have to report to the new school within 15 days of the program start date on the new school's I-20.

_____I can request the OIA to cancel my transfer request prior to the release date that I requested below. After this date, my SEVIS record can only be accessed by the new school.

"I, hereby, notify the Office of International Affairs at Texas A&M University-San Antonio that I intend to transfer to the following school."

_____
Name of Transfer-In School:

_____
Street Address of School

_____   _____   _____

City   State   Zip

Transfer-In School SEVIS code_____

I would like the date of _____ to be the __RELEASE DATE__ of my SEVIS record.
                 (mm/dd/yyyy)

_____   _____
Student Signature: Date: *(mm/dd/yyyy)*

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OIA Use Only:
Updated in SEVIS by: _____Date: _____Release Date: _____
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