

Experiential Learning & Service-Learning Course Designation Committee Guide to Approvals

Approved

Courses meeting the following standards will receive the designation for future semesters with no additional requirements:

- Students complete 5 hours of direct experience per 1 course credit. This can include orientation, training, experience/service, and necessary prep work for experience such as planning lessons, preparing questions for clients, etc.
- Experiential learning carries significant weight in grading scale (20% or more).
- A clear outline of reflection is listed on the syllabus, not just on the application for course designation.
- Course has a minimum of 3 reflection points which ask students to reflect about not just the experience itself, but about how they learned from the experience and how they will apply to new experiences. Feedback from the instructor is provided back to the students for each reflection assignment.
- Course clearly outlines Kolb's Experiential Learning Cycle (Do, Think, Conclude, Adapt) as part of the curriculum.

Approved with Recommendation

Courses meeting the following minimum standards may be asked to provide supplemental information or documentation to the Committee, and will receive the designation upon receipt of requested materials and/or minor revisions to the course syllabus.

- Hours spent in active experimentation/service could ostensibly reach minimum of 5 hours per 1 course credit, but not specifically outlined or detailed.
- Reflection is established on application for designation, but not in course syllabus.
- A minimum of 2 reflection points are mentioned, but it is unclear on the exact prompts being asked to the students or feedback from instructor.
- Experiential learning carries little weight in grading (less than 20%)

Resubmission Required

Course applications that don't clearly demonstrate the above criteria may be sent back to the instructor for consultation with the Mays Center and resubmission of application for designation.

****Unless there are substantive changes made to the course delivery, all approved courses will stay in effect for 3 years, at which point the Committee may request renewed documentation.**