



TEXAS A&M UNIVERSITY - SAN ANTONIO

## Career Services

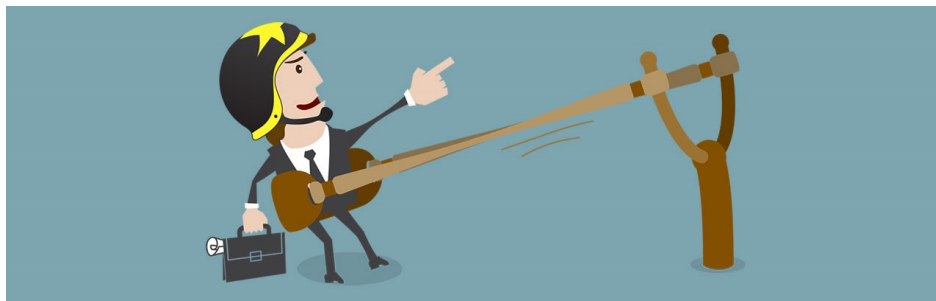
# Career Planning Checklist

by Heather Schuster - Career Advisor

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## Seniors

Launch your new career



- Contact a Career Advisor to ensure your resume and cover letter are tailored for a professional job search
- Network with recruiters at jobs fairs and information sessions; see a full list of all upcoming events at [www.tamusa.edu/careerservices/events.html](http://www.tamusa.edu/careerservices/events.html)
- Seriously: network, network, network!
- Follow up with employers and thank them for their time and consideration
- Develop a job search strategy; a career advisor can help you come up with a plan
- Research employers and salary ranges in the area you want to work
- Ask professors and supervisors to act as your references; discuss your plans with them
- If graduate school is in your future, take graduate admission tests and apply to graduate programs
- Join professional organizations focused on your career choice
- Apply for jobs (or academic programs) now; don't wait until graduation to apply for a full-time job!
- Remain open to the idea that many first jobs are entry level and serve as a starting point for you to showcase your skills and value and help you move into a more ideal position
- Stay connected with Texas A&M-San Antonio and let us know you successfully found a job!
- Remember, Career Services is here to assist you if you are having trouble or getting frustrated with the job search process