



TEXAS A&M UNIVERSITY-SAN ANTONIO

Staff Council

Agenda – February 13, 2019, 3 p.m. Modular Building B, B1C

1. Call to order
2. Roll Call
 - **President – Brandon Oliver**, Creative Design Manager (returning, EEO#3)
 - **President-Elect – Nancy Larson**, Assistant Director, Advising Services (incoming, EEO#1)
 - **Secretary – Sarah Timm**, Public Services Manager (incoming, EEO#3)
 - **Treasurer – Teresa Petersen**, Business Coordinator II (returning, EEO#3)
 - **Parliamentarian – Larry Ynman**, Academic Advisor III (returning, EEO#3)
 - **Michelle Anguiano**, Academic Coach II (returning, EEO#3)
 - **Rebeka Delgado**, Library Specialist III (returning, EEO#4)
 - **Ana Flores**, Coordinator Bridge & Learning (incoming, EEO#3)
 - **Francy Leal**, Senior Human Resources Generalist (returning, EEO#3)
 - **Rachel Montejano**, Registrar (incoming, EEO#1)
 - **Ashley Rodriguez**, Admissions Coordinator-Campus Visits (returning, EEO#3)
 - **Frank Sanchez**, ITS Project Manager (returning, EEO#3)
 - **Lucilla Vasquez**, Admissions Counselor II (returning, EEO#3)
 - **Julie A. Williams**, Assistant Director, Testing and Assessment (returning, EEO#1)
 - **Ester Woodbury**, Student Functional Analyst (incoming, EEO #3)
 - **Miriam Magdaleno**, Project Coordinator IV (incoming, EEO #3)
3. Review Minutes
4. Speaker: Kim Nanez re: SACAS Reaffirmation Committee visit in March
5. Speaker: Christian Harmon, FY20 Parking Plan
6. Budget Review
7. New Business
 - Frank Sanchez leaving University
 - Suggestion Box Item: Paula Garza Re: Classified ads
 - i. Have a faculty/staff Classified adds link put in the Growler. Something that is professional. I worked at Southwest Research Institute and it was well kept for multiple divisions to review/add
 - ii. Response from Nan Palmero: Thank you for the email. This is not an item that can be added to The Growler since it's not for all faculty, staff and students.
 - Suggestion Box Item: Anonymous, Vote on which holiday to give up
 - i. I think we should have a vote about which holiday we should give up in order for us to have the whole week of spring break off. Coming from the Alamo Colleges





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we sacrifice Memorial Day in order for the Colleges to be off the entire week for Spring Break.

ii. Response:

8. Unfinished Business

- Staycation
 - i. Analysis of budget: Administrative Professionals Day, End of Year Awards/Lunch, Madla Maroon Monday?
 - ii. Costs of movies
 - iii. We need a decision by _____
- Suggestion Box Item: Staff Emergency Fund
 - i. Sub-committee: Sarah Timm, Rebeka Delgado and Michelle Anguiano
 - ii. Memo from Jessica Loudermilk
- Suggestion Box Item: Staff Council Sponsored Employee Spotlight of the Month
 - i. Sub-committee: Teresa Peterson, Frank Sanchez and Rachel Montejano
 - ii. Update from Teresa Peterson
 - iii. Next steps – edits, other reviewers, implementation
- Constitution & By-Laws Revisions
 - i. Sub-committee: Brandon Oliver, Larry Ynman and Nancy Larson
 - ii. Memo from Jessica Loudermil
- Summer Hours
 - i. Submitted proposal to Dr. Matson on Nov 27
 - ii. Dr. Matson stated we will receive a notice next week from Martha
 - iii. Martha from HR and Dr. Spindle will collaborate on memo and determine essential departments to stay open.
 - iv. Advance notice; easy-to-find communication efforts re: hours
 - v. “All departments considered closed Fridays at noon.”
 - vi. Fridays begin on May 24 through August 5 (11 Fridays)
 - vii. Memo from Jessica Loudermilk
- Committee Reports
 - i. URC
 - ii. VP Search for University Advancement (Larry)
 - iii. Employee Awards & Staff Development Day

